

Career and Technical Education Core Curriculum Program

COLLEGE AND CAREER AWARENESS Implementation Plan

College & Career Awareness

An annual College and Career Awareness Implementation Plan is part of the College and Career Awareness state funding requirements. Each school receiving College and Career Awareness funds must develop an Implementation Plan and submit to the USOE October 15 each year. Each school must complete an End of Year Summary and submit it to the USOE by June 1 each year.

College and Career Awareness is a seventh grade program.

Please note that, as per Utah State Board Rule R277-700 – The Elementary and Secondary School Core Curriculum and R277-700-5 – Middle School Education Requirements, College and Career Awareness is a Core Curriculum requirement. As stated in the RFP and Implementation Plan, College and Career Awareness is a seventh grade program. The curriculum has been written on a seventh grade level. Funding for College and Career Awareness is based on the enrollment count for seventh graders from the previous year.

2015-2016 is a pilot year for the new College and Career Awareness Program.



For information and questions contact:
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Career and Technical Education
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Career and Technical Education Core Curriculum Program

COLLEGE AND CAREER AWARENESS Implementation Plan Instructions

The College and Career Awareness Implementation Plan is in Word. This document must be submitted by October 15 each year to qualify for funding for the next year. Also, an RFP requesting funding is required June 1 each year. (This is usually submitted by the CTE Director.) The End of Year Summary is due June 1 each year.

Please go to www.schools.utah.gov; Career and Technical Education; Supporting Programs; College and Career Awareness; (menu); Implementation Plan.

1. Complete the form as a planning tool to administer the program during the coming school year. If this information is not entered, assurances are not being met, the funding allocations can be jeopardized for the following year.
2. Save a copy of your file and send it to your CTE Director for his/her review. Keep a copy for your own file.
3. When that form is complete, send it to the CTE Director for his/her signature. Signature sheets need to be received at the USOE by October 15. Directors will email the form electronically to the USOE by October 15. (DO NOT sent in as a hard copy if at all possible).

Please attach the file to an email and send it to:

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Career and Technical Education Core Curriculum Program
COLLEGE AND CAREER AWARENESS
2015 Implementation Plan

District Garfield County	Date 9/30/2015
School Name & Address Bryce Valley High School 721 Bryce Way, Tropic, 84776	
Team Leader Teresa Thompson	Work Phone 435-679-8835

College and Career Awareness Grade Level: 7th

College and Career Awareness is a full-year, required Core Curriculum CTE program for seventh graders. If not in compliance with this policy, funding implications apply.

College and Career Awareness Rotation/Delivery: College and Career Awareness is the full-year, stand alone, required CTE core program for seventh graders. A trimester rotation schedule delivered by three teachers is recommended.

- Trimester (12 weeks with each teacher – 3 teachers)
 Quarter (9 weeks with each teacher – # of teachers ____)
 Other: Explain:

#	Position	Full Name	Email Address	CTE Intro—Qualifying Endorsement
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Example:

#	Position	Full Name	Email Address	CTE Intro—Qualifying Endorsement
Exam rules	FACS Teacher	Bruce Ferrin	bferrin@m.wasatch.k12.ut.us	FACS Ed (6-8) Endorsement (SAEP 9/05)
1	FACS Teacher	Teresa Thompson	Teresa.thompson@garfk12.org	FACS composite
2	Tech & Eng Teacher	Layne LeFevre	Layne.lefevre@garfk12.org	Administrative, CTE composite
3	Business Teacher	KayeLynn Neilson	Kayelynn.neilson@garfk12.org	Business composite, currently working on WBL endorsement
4	Counselor	LaRee Bybee	Laree.bybee@garfk12.org	Masters social work, Secondary education certificate
5	4 th Teacher (if applicable)			
6	WBL Coordinator	KayeLynn Neilson		
7	Administrator	Jeff Brinkerhoff	Jeff.brinkerhoff@garfk12.org	XXXXXXXXXXXXXXXXXXXXXXXXXXXX

PROPOSED BUDGET SUMMARY (Due October 15 each year)

Funds may NOT be used for salary

College and Career Awareness funds must be spent on CTE appropriate activities, supplies and equipment. (All expenditures must comply with your district/charter school policies and procedures and be approved by the CTE Director.) These numbers will be estimates, at this time. One budget sheet is submitted for the team.

Expenditure Category	Description	Unit Cost	Total
Equipment Upgrades	FACS Epson projector		500.00
	CO2 car raceway system		1200.00
	2 launch pad system		64.00
Consumables/ Supplies	Pitsco		450.00
	\$400.00 each department		1200.00
Professional Development funds may be used for USOE Summer Conference during 2015 and 2016.			
Miscellaneous	Aq in the classroom supplies		228.00
	WBL activities		500.00
Total			4142.00
	<p>Carry Over Amount (Must be approved by CTE Director/Financial Personnel.)</p> <p>List purpose of carry-over and amount.</p>		

Each teacher will complete the following page for the sections of the program they teach.

Teacher Name:													
Lesson Plan /Unit No.		Number days taught	Quarter 1- Trimester 1	Quarter 2- Trimester 2	Quarter 3- Trimester 3	Quarter 4- Trimester 4	Lesson Plan /Unit No.		Number days taught	Quarter 1- Trimester 1	Quarter 2- Trimester 2	Quarter 3- Trimester 3	Quarter 4- Trimester 4
AGRICULTURE - 17 Days							HEALTH SCIENCE - 17 Days						
1	AGVenture	2	X				1	Who Wants to be a Healthcare Worker?	1		X		
2	Biofuel	1	X				2	What Did My Doctor Just Say?	1		X		
3	Charting Agricultural Careers	2	X					Recreational Therapy and Occupational 3 Therapy	1		X		
4	Find Your Future Career	2	X				4	Handwashing, Prevent Spreading Disease	1		X		
5	Food Science	1	X				5	Medical Ethics and Patient Privacy	1		X		
6	Serious Cereal Science	2	X				6	Healthy Life Choices	1		x		
7	Agricultural Technology	2	X				7	Hospitals are a business	1			X	
8	Career Trek	2	X				8	Case of the Poisoned Picnic	1			X	
9	DNA in Agriculture - Expressions in Agriculture	1	X					9 Emergency Medical Services	1				
10	Supply and Demand: What If?	1	X				10	Exercise Physiologist	1		X		
11	Planet Zorcon	1	X				11	Biotechnology Technician	1		X		
		1					12	Medical Forensics	1		X		
TECHNOLOGY, ENGINEERING, STS - 23							13	Pharmacologist and Toxicologist	1			X	
1	Safety	3	X				14	Artificial Limbs and Robotics	1			X	
2	Measurement	2	X				15	Radiology Technician	1			X	
3	Engineering and the Design Process	2	X				16	Healthcare Students in Action	1			X	
4	The Nature of Technology in Society	2	X				17	Hospital as a Mini city	1		X		
5	Manufacturing and Production Technologies	4	X					18 Choose Your Healthcare Career	1			X	
6	Construction Technologies	3	X										
7	Energy, Power, and Work	2	X										
8	Transportation Technologies	3	X										
BUSINESS, MARKETING, ECONOMICS - 23							5	Hospitality and Tourism Unit - Bus Cont.	4				
		3			X			Career Introduction					X
1	Accounting and Finance Unit				X			Hospitality and Tourism Unit					X
	Career Introduction				X			What Drives Utah's Economy					X
	Spending Habits				X			Tourist Attractions					X
	Explore money makers and Losers				X			Reasons for Understanding Economics					X
	Managing Finances				X			Retail and Cashiering					X
2	Human Resources Management Unit	3											
	Career Introduction				X								
	Human Resource Pathway				X								
	Job Exploration				X								
	Qualities and skills of employees				X								
3													
	Career Introduction				X			3 Planning, Timing, Setting Goals - Counselor	1	X			
					X			4 Exploring Nontraditional Careers	1	X			
	Administrative Support Pathway				X			Learning the Language of College and Career -	1	X			
	Researching				X			5 Counselor					
					X			6 Lifelong Learning Pyramid	1	X			
	Word Processing				X			Knowledge, Skills and Abilities to Support	1		X		
								7 College and Career Success					

AN ELECTRONIC COPY OF THIS PAGE WITH SIGNATURES IS DUE TO THE USOE OCTOBER 15 EACH YEAR. SIGNATURES CERTIFY THAT EACH PERSON HAS MADE A COMMITMENT TO PROVIDE THE REQUIREMENTS FOR THEIR COMPONENT OF THE PROGRAM.

CTE Content Areas Outline of MINIMUM days.

Agriculture – 17 days of Agriculture content will be taught according to the standards.
Business and Marketing– 23 days of Business content will be taught according to the standards.
Career Development Activities – 17 days are required. School counselors shall teach 5 days as designated.
Family and Consumer Sciences – 17 days of Family and Consumer Science content will be taught according to the standards.
Health Care Careers – 17 days of Health Care Careers content will be taught according to the standards.
Information Technology – 17 days of Information Technology content will be taught according to the standards.
Orientation Activities – 1-3 days of orientation activities are provided.
Technology and Engineering/Skilled and Technical Sciences – 23 days of Technology and Engineering content will be taught according to the standards.
Project-Based Learning Activities – 5 days per quarter-7 days per trimester
Work-Based Learning Activities – 6 Days of Work-Based Learning activities will be provided according to the standards.
Wrap-Up Activities – 1-2 days or wrap-up activities are provided.

Signatures below certify that our plan meets all of the above requirements. Typed signatures are not acceptable.

Required Original Signatures:	Date:
Business Teacher: _____	_____
FACS Teacher: _____	_____
Technology and Engineering Teacher: _____	_____
4 th Quarter Teacher (where applicable): _____	_____
Counselor: _____	_____
WBL Coordinator: _____	_____
Career Coordinator (where applicable): _____	_____
Administrator: _____	_____
Team Leader (repeated signature): _____	_____
District/charter school CTE Director or Designee: _____	_____