

Kanab Middle School



Student Handbook

2017-18

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Message to Parents

We are excited for a new school year! As a faculty and staff, we are enthusiastic about our schedule and the benefits that it will bring to your child. As the school year progresses, please know that we have an open-door policy at KMS. The faculty and staff at Kanab Middle School have always regarded parental involvement as vital to student achievement. We encourage you to participate as school volunteers and to schedule conferences with teachers or the principal as needs arise. We encourage you to serve on our School Community Council. Parents who serve on the council are elected by parents and serve two-year terms. Elections take place in September. Any parent who is interested in serving may declare him/herself to be a candidate and notify Mrs. Luce of their desire to serve.

We keep you informed of school events through the KMS school website at <http://www.kms.kane.k12.ut.us> and through ParentLink, our school notification system. We strongly encourage you to keep an active phone number and email on file with the school as we use these as a means for regular communication. We will no longer distribute and mail home a monthly calendar. It will be located on the homepage of our school website as a link. It can be opened as a document and printed as needed. All important information, school policies, and the monthly calendar can be found on our school or district webpage and can be made available in the school office upon request. Our school counselor meets individually with you and your child through the SEOP process. We encourage you to interact with your child's teachers on a regular basis and to go "on-line" to monitor your child's performance at school (talk to the school secretary for an internet password).

As a school faculty, we will conduct a comprehensive needs assessment this year and establish school goals and individual student achievement standards from the information we gather. We have aligned our curriculum, instruction, and assessments to meet The Utah State Standards. We will communicate with you regularly regarding your child's performance at school. We will provide extended learning time to struggling students and provide accelerated, high quality curriculum that enables all students to achieve challenging standards. We will maintain a safe climate conducive to student learning. Finally, we will conduct ourselves in a professional and exemplary manner.

We expect you to ensure that your child attends every day. We expect you to monitor homework and grades. We expect you to encourage your child to read 20 minutes each day. We expect you to see that your child gets proper nutrition and rest. We expect you to be in regular contact with teachers and administration to ensure your child's success. We also expect you to conduct yourself in an appropriate manner when dealing with school-related issues.

If we work together, we will achieve fantastic results!

Sincerely,

Principal Luce & Staff

Welcome to Kanab Middle School

Work Hard Be Prepared Act Responsibly Have Fun

Students at KMS are expected to practice good citizenship both on and off campus. Students are required to attend school, complete assignments, and follow all school rules and guidelines. Students are expected to conduct themselves in a quiet and respectful manner.

Rewards are given to students who do their best.

We are Responsible. We are Respectful. We have Integrity. We are Safe!

KMS Mission Statement

At Kanab Middle School, our mission is to provide students with the skills, experiences, and support they need to recognize and optimize their full potential and develop into lifelong learners. We are committed to providing EXCELLENT instruction in a safe and nurturing school environment and believe that every child can learn through the cooperation of school, community, parents and students.

KMS Staff: We are here to help you succeed.

Principal: Mrs. M. Luce
Counselor: Mrs. J. Johnson
Secretary: Mrs. T. Glover

Support Staff

Mrs. S. Cram, Librarian
Mrs. A. Strauther, Paraeducator
Mr. Ingram, Paraeducator
Mr. G. Federkeil, Head Custodian

Teachers

Mrs. L. Johnson: Math 7 & PE
Mr. K. Glover: Math 8 & PE
Mr. M. Fox: Social Science 7-8 & PE
Mr. B. Palmer: Science 7-8
Mrs. J. Johnson: Language Arts 7
Mr. C. Johnson: Language Arts 8
Mrs. L. Waite: CTE & Language Arts
Mr. K. Orton: CTE
Mr. C. Lee: Strings & Guitar
Mrs. M. Terry: Band
Mrs. M. Federkeil: Special Education
Mrs. S. Stewart: Dance
Mrs. J. Ingersoll, CTE

Kanab Middle School

2017-2018 Calendar

August '17						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September '17						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October '17						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November '17						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December '17						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January '18						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February '18						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March '18						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April '18						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May '18						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First Day of School:

August 16th

Last Day of School:

May 24th

Awards Assembly May 24th
 8th Grade Promotion May 24th
 @ 5:00 PM

Other Important Dates:

Mid Term Sept. 13th
 End of 1st Term Oct. 13th
 Mid Term Nov. 15th
 End of 2nd Term Dec. 20th
 Mid Term Feb 6th
 End of 3rd Term March 13th
 Mid Term April 25th
 End of 4th quarter May 24th



School Closed/ Holidays



Teacher in-Service Day (no school for students)



Half Day



Parent Back to School Night

Kanab Middle School Bell Schedule 2017-18

Monday – Thursday

Breakfast	7:45 a.m. – 7:55 a.m.
1 st period	8:00 a.m. – 9:06 a.m.
2 nd period	9:10 a.m. – 10:16 a.m.
Literacy	10:20 a.m. – 10:45 a.m.
3 rd period	10:49 a.m. – 11:55 a.m.
Lunch	11:55 a.m. – 12:25 p.m.
4 th period	12:29 p.m. – 1:35 p.m.
5 th period	1:39 p.m. – 2:45 p.m.

Friday/Half Day

Breakfast	7:45 a.m. – 7:55 a.m.
1 st period	8:00 a.m. – 8:49 a.m.
2 nd period	8:53 a.m. – 9:42 a.m.
3 rd period	9:46 a.m. – 10:35 a.m.
Lunch	10:35 a.m. – 11:00 a.m.
4 th period	11:04 a.m. – 11:53 a.m.
5 th period	11:57 a.m. – 12:45 p.m.

Assembly Schedule

Breakfast	7:45 – 7:55
	8:00 – 8:54
	8:58 – 9:52
	9:56 – 10:50
Literacy	10:54 -11:19
	11:23 - 12:17
Lunch	12:17 – 12:47
	12:51 – 1:46
	1:50 – 2:45

**KANAB MIDDLE SCHOOL FEES
2017-2018**

Student Activities	\$10.00
Chromebook Fee	\$30.00

TOTAL	\$40.00
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Optional Fees

Music	\$ 8.00
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PE Clothes	\$20.00
(or bring your own athletic clothes and shoes)	

Yearbook	\$20.00
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Food Service

School breakfast and lunch are available every day.

FULL PAY prices: Breakfast \$1.65 Lunch \$2.05

Parents: Please be proactive in keeping meal balances up to date. You will receive notice if your account becomes delinquent. You may now make lunch payments online on the school website.

Free and reduced applications are available online on the school website and in the school office.

Students may bring a sack lunch. KMS is a closed campus. Students are NOT allowed to leave for lunch unless a parent or guardian has signed them out. We encourage this only on an infrequent basis.

Teachers will let you know whether food is allowed in their classroom

Attendance

Parents, please notify the school secretary if your child is going to miss school by calling 644-5809 or sending an e-mail to our school secretary, Terri Glover, at glovert@kane.k12.ut.us. **Absences must be excused within 48 hours.**

Excessive unexcused absences will result poor grades and a referral to the school district attendance committee for action.

Tardiness is handled by the classroom teacher. **Tardies will not be excused**, but students can make up tardiness with the classroom teacher. There is a 15-minute payback penalty after school for each class tardy. Tardiness results in poor citizenship grades and interferes with incentive activity participation. Please be on time! **If your child is more than 15 minutes late to class, he/she will be marked as absent for the class period. Again, tardies CANNOT be marked as excused.**

Students **will NOT** be allowed to leave campus during the school day unless they are signed-out in the office by a legal parent or guardian or listed emergency contact. **Signed notes and phone calls will not be used to allow students to leave.**

Confidentiality

Legal names are used on all school records. Students are publicly recognized in the local newspaper by name for achievement, unless requested otherwise. Student information is not given to any entity outside of the school district. Release of student information on the internet requires parental permission. FERPA rules and restrictions are also enforced.

Rewards and Incentives

We encourage you to do your best. We offer incentives for good grades, attendance, excellent behavior, and goal achievement. There are a variety of fun activities during the school year for students who meet the requirements.

Visitors

All visitors are required to check in at the school office. Due to liability issues and the disruption of our school routine, student visitors are not allowed.

Dress Code

A standard of dress contributes to improved school safety, school discipline, increased academic performance and more orderly behavior. Extreme dress or grooming which distracts from the educational process, disrupts school, or does not comply with acceptable community standards is not allowed.

1. Hats, scarves, caps, rags or extreme hair colors or fashions are not allowed.
2. Shirts and blouses must cover the shoulder, under the arm, the cleavage/chest and the torso.
3. Pants cannot be sagged or worn below the tailbone. Shorts/skirts must be at least mid-thigh length.
4. Clothing relating to drugs, alcohol, tobacco, and/or obscenities is not allowed.
5. Gang clothing is not allowed (colors, symbols, chains, names, etc.)
6. Visible face and body piercings must be removed while attending school. (Ear piercings are acceptable.)
7. PE specific clothing should be worn only during PE.
8. Pajamas, including fleece pants, and slippers are not school appropriate clothing.

Students who violate these standards will be cited and asked to change or be sent home for the day. 3 citations = 1-day suspension.

Sick at School

If you feel sick while at school, please ask your teacher for permission to go to the office. We cannot give any type of prescription or over-the-counter medication without written permission from your parent **and** your doctor. Please do not bring medication to school or share any medication with any other student.

Transportation

Parents can drop students off in the morning in the bus lane or outer drop-off area. Please move quickly so you do not block buses. After school, students must be picked up in the outer pick-up areas. Please do not use the bus lane at this time. Refer to traffic signs if you have a question. Students who walk to school should cross Hwy 89A at the marked crosswalk in front of the Kanab Fire Station. Students should always stay on sidewalks when crossing through church and school parking lots. Students should be alert and attentive when crossing parking lot entrances and exits. Students should not “hang out” at Kanab Middle or Kanab High School before or after school hours unless attending an event with parental permission.

Things to Avoid

Avoid the following: violence of any kind, swearing, gossiping, making threats, passing notes or sending mean e-mails/texts, teasing, bullying, harassing others, giving substitute teachers a rough time, touching in an unwanted manner, fighting or promoting fights, refusing to follow rules, being disrespectful to adults, etc. These behaviors always result in disciplinary action, including suspension when appropriate!

Behaving on the Bus

Students must remain seated when riding on a school bus. Students must control hands, feet and mouth. The aisles must remain open. Students should report any inappropriate conduct to chaperones or bus drivers. Students who are harassed by other students must report the misconduct. All garbage should be disposed of in containers on the bus. Students and parents are required to sign a form indicating their willingness to abide by and support all bus rules and guidelines on all trips.

Classroom Rules and Expectations

Teachers will inform you about their classroom rules and expectations at the beginning of the school year or term. They will also be posted in each room. You will also receive written information about each of your classes on course disclosure statements. This information includes classroom grading policy, course content, assignment due dates, testing and retesting policies, make up work allowances, behavior, and class rules and their consequences.

Valuables

Please don't bring money or valuables to school. If you do, take them to the office for safekeeping. We cannot be responsible for lost or stolen money or items, but we will do everything we can to help you recover them. You can report substantial losses to the Kanab City Police.

Misbehaving in Class

We expect you to behave in every class. You may lose your privilege of attending a class if you do things that interfere with the teacher or if you do things that keep other students from learning. If you misbehave, your teacher will ask you to stop and we expect you to stop the misbehavior.

If you don't, your teacher will help you find ways to learn to behave appropriately. If the misbehavior continues, your teacher will talk to your parents. If none of this solves the problem, you will be sent to the principal.

The principal may suspend you from school if your behavior is ongoing or serious in nature. She may also take away some of your school privileges.

Misbehavior takes up a lot of everyone's time which could be used for learning and having fun.

Skateboards and Bicycles

Skateboards and bikes can be used for transportation to and from school but cannot be ridden during the school day or anytime on school campus.

Misused skateboards or bicycles will be confiscated and returned to a parent/guardian.

Nuisance Items

Nuisance items may include, but are not limited to: bouncy balls, balloons, sunglasses, **hats**, laser pointers or anything that might cause a disruption. Nuisance items are confiscated, given to the principal, and only returned to a parent. **DO NOT** bring weapons, or items that resemble weapons to school, even toys. This can result in immediate suspension and/or expulsion.

Bullying

Students at KMS have the right to feel safe and happy at school. Instances of bullying are taken seriously and result in disciplinary action. Bullying is defined as inflicting physical and/or psychological distress on another student. Students are required to report incidences of bullying to any adult at school. Investigations of bullying incidences are directed by the principal in conjunction with the school counselor.

Bullying consists of taunting, teasing, name calling, spreading rumors, hitting, kicking, enlisting someone to assault someone for you, threatening or obscene gestures or language, excluding others from a group, manipulation of friendship, threatening e-mail, inappropriate virtual messages including texts and social networks, inappropriate actions involving race, gender or religion, etc.

Students who continually and/or intentionally bully after receiving a verbal or written warning will face disciplinary action in the form of suspension from school. Students will be reported to the police if the nature of the incident warrants it. Support programs are offered by the counselor.

A link to the full KSD Bully/Hazing policy can be found on the counselor page of the KMS website at www.kms.k12.ut.us

Lockers

All students are assigned a locker and issued a combination lock. These are property of KMS. Lockers and personal items can be inspected by the principal or designee at any time with probable cause. Students are expected to keep their lockers clean and free of permanent marks. We suggest that students keep lockers locked at all times to prevent theft and loss of personal items.

Assembly Rules and Guidelines

School assemblies and activities are held to reward, educate, build school spirit, and have fun. All assemblies and activities must be appropriate for middle school-aged students. Advisor and principal approval are required. Remember:

- No profanity.
- No names, titles, or music that is inappropriate, profane, offensive, or sexually explicit.
- Nothing that demeans or devalues any individual or group.
- Nothing that causes damage to school or individual property.

Electronic Devices and Cell Phones

The administration, faculty, School Community Council, and the students of Kanab Middle School support the use of technology in education. Electronic devices are an asset to the learning environment but if misused can be a distraction to the teaching and learning process.

- Electronic devices may be used before the first bell, after the last bell, and for educational purposes under the direction of the teacher.
- Devices must be turned off and kept out of sight at all other times during the school day.
- Devices with photo taking capabilities may not be used in locker rooms, restrooms or shower facilities.

Misused electronic devices must be surrendered to school staff upon request. The device will be held in the office for *7 days with the support of parents*. A student is suspended from attending school until the device is surrendered. A legal parent or guardian must retrieve the cell phone or device from the school office after confiscation unless the confiscation period has lapsed. At this point, the device will be returned to the student at the end of the school day.

A phone is available in the office for student use during academic time for emergency purposes but requires permission from the classroom teacher (during class) and office secretary (during breaks). Parents should continue to call the school for any emergency situation.

PARENTS: PLEASE support us in this policy. Please do not call or text your child's cell phone during the school day. We are happy to relay any messages to students immediately upon your request to the front office.

Kanab Middle School does not assume responsibility for theft, loss, or damage of a cell phone or electronic device. The school reserves the right to define the educational value of any new electronic wireless communication device that may become available to the general public in the future and to prohibit its use if it has little or no educational value or if such use creates teacher or learner distraction or disruption.

Computer & Network Acceptable Conduct & Use Policy

The complete policy is available in the school office.

Please Note: When a student signs the Acceptable Use Policy individually or in a handbook, it is also referring to this and other board approved and published District Policies. Kane School District provides a wide array of technology resources for student use. This agreement, along with any student handbook in each school, outlines appropriate use and prohibited activities when using technology resources. Every student is expected to follow all guidelines stated below, as well as those given orally by the faculty & staff, and to demonstrate good citizenship and ethical behavior at all times.

In accepting this agreement, students acknowledge the following rules and conditions:
As a Kane School District student, I understand that my school network and email accounts are owned by the district and are not private. Kane School District has the right to access my information at any time.

GOVERNMENT LAWS:

I will use computers in conformity with laws of the United States and the State of Utah.

Violations include, but are not limited to, the following:

1. Criminal Acts – These include, but are not limited to, “hacking” or attempting to access computer systems without authorization, harassing email, cyberstalking, child pornography, vandalism, and/or unauthorized tampering with computer systems. (A list of Federal statutes from the United States Department of Justice is below as Appendix A).
2. Libel Laws - Publicly defaming people through the published material on the Internet, email, etc...
3. Copyright Violations - Copying, selling or distributing copyrighted material without the express written permission of the author or publisher (users should assume that all materials available on the Internet are protected by copyright), engaging in plagiarism (using other's words or ideas as your own).

NETIQUETTE and ACCEPTABLE USE:

A. I understand that passwords are private. I will not allow others to use my account name and password or try to use that of others.

B. I will be polite and use appropriate language in my email messages, online postings, and other digital communications with others. I will not use profanity, vulgarities or any other inappropriate language as determined by school administrators.

C. I will use email and other means of communications (e.g. blogs, wikis, chat, instant messaging, discussion boards, etc.) responsibly, according to District policy. I will not use computers, cell phones, personal digital devices or the Internet to send or post hate or harassing mail, make discriminatory or derogatory remarks about others, or engage in bullying, harassment, or other antisocial behaviors at school.

D. I understand that I am an ambassador for the school in all my online activities. I understand that what I do on social networking websites should not reflect negatively on my fellow students, teachers, or on the district and will use such sites according to district policy. I understand that I will be held responsible for how I represent my school and myself on the Internet.

E. I understand that masquerading, spoofing, or pretending to be someone else is forbidden and potentially illegal. This includes, but is not limited to, sending out email, creating accounts, or posting messages or other online content (e.g. text, images, audio or video) in someone else's name as a joke.

F. I will use district computer resources responsibly. I will not access or transmit immoral, obscene, pornographic, profane, lewd, vulgar, rude, defaming, harassing, threatening, disrespectful, or otherwise inappropriate images or information, or receive such information from others. I understand that I am to notify an adult immediately if by accident I encounter materials that violate appropriate use.

G. I will use district technology resources productively and responsibly for school related purposes. I will not use school computers to play games or download, or participate in internet interactive games. I will not use any technology resource in such a way that would disrupt the activities of other users.

H. I will not attempt to bypass security settings or Internet filters or proxies, or interfere with the operation of the network by installing illegal software, shareware, or freeware on school computers, or by using cell phones, PDA's, or EVDO devices.

I. I will not load any software on school or district computers for which the school or district does not have legal licenses.

J. I understand that vandalism is prohibited. This includes but is not limited to modifying or destroying equipment, programs, files, or settings on any computer or other technology resource.

K. I will respect the intellectual property of other users and information providers. I will obey copyright guidelines. I will not plagiarize or use others' work without proper citation and permission.

L. I will not use or access files, software, or other resources owned by others without the owner's permission. I will use only those district network directories that are designated for my use or for the purpose designated by my teacher.

M. I will follow all guidelines set forth by the district and my teachers when publishing schoolwork online (e.g. to a website, blog, wiki, discussion board, podcasting or video server).

N. I understand the Internet is a source for information that is both true and false, and that the school is not responsible for inaccurate information obtained from the Internet.

O. I understand that the district administrators will deem what conduct is inappropriate use, if such conduct is not specified in this agreement.

P. I agree to abide by all internet safety guidelines that are provided by the school and to complete all assignments related to Internet safety.

Safe School Policy

This is a summary. A complete copy is available in the school office.

A student may be suspended from school for any of the following conduct in a school building, on school property, or at any school sponsored activity, or when it occurs in the presence of or is directed at or against another student or a district employee:

- Willful disobedience or defiance of authority.
- Willful destruction or defacing of school property.
- Behavior which poses an immediate threat to the welfare, safety or morals of other students or school personnel.
- Behavior which interferes with the educational process.
- Possession, use, or being under the influence of an alcoholic beverage or controlled substance.
- Sells, gives, possesses, or distributes tobacco products.
- Possession, control or actual or threatened use of a real, look-alike, or pretend weapon.
- Explosive or flammable liquids, powders, or materials.
- Sale, control, delivery, transfer or distribution of a drug or controlled substance.
- Assaults a member of the school staff or other individual or student.

The principal may suspend a student for a period not to exceed 10 days. Serious violations of the Safe School Policy will result in a referral to the superintendent, with a recommendation that the suspension exceed 10 days. Any suspension of a student with a disability for more than 10 days constitutes a change in placement and requires action by the Special Education Committee. If the suspension involves a student who brought a real, look-alike, or pretend firearm, explosive or flammable material, the student will be referred to the superintendent and Board of Education for a possible expulsion of up to one year. The principal shall immediately provide notice to the student's parent or guardian regarding any violation of the Safe School Policy.

Sexual Harassment Policy

This is a summary. The complete policy is available in the school office.

The district and school encourage all victims and persons with knowledge of sexual harassment to report the harassment immediately. All complainants have the right to be free from retaliation of any kind. The school and district will promptly investigate all formal, informal, verbal and written complaints of sexual harassment and take prompt corrective action to end the harassment.

Sexual harassment means unwelcome sexual advances, requests for sexual favors, other physical or verbal conduct or communications of a sexual nature, and any other gender based harassment, whether initiated by students, school employees or visitors. Students are encouraged to tell the harasser to stop the conduct because it is unwelcome.

The principal will conduct a review when she receives a verbal or written complaint of sexual harassment or if she observes sexual harassment. Any individual who violates this policy will be subject to appropriate disciplinary action under applicable school discipline policies and the Kane District Safe School Policy. An individual who violates this policy may be subject to suspension, exclusion, probation, termination, or alternative placement. In addition, students who violate this policy may lose the privilege of participating in extra-curricular activities. Anything involving sexual assault, rape, or any other activity of a criminal nature will be reported to appropriate law enforcement authorities.

Students served under IDEA, Section 504, of the Americans with Disabilities Act shall have no disciplinary action, change of placement, or other steps taken without convening a multi-disciplinary team to determine the extent to which the harassing behavior is a manifestation of the student's disability.

False, malicious or frivolous complaints of sexual harassment shall result in corrective or disciplinary action taken against the complainant.

Discrimination

No person in the United States shall, on the grounds of race, color, national origin, disability, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. If you have any concerns or questions, please contact the KCSD Federal Programs Director, Chris Kupfer, at (435)590-8144 or Principal Mandie Luce at (435)644-5809.

Basic KMS Emergency Plan

This is a summary; the full KMS Emergency Plan available in school office

Periodic drills take place at school to prepare students and staff for emergency situations.

We encourage our students and staff to report unusual behavior. This may include threats, discussions of weapons, talk of suicide, drug or alcohol use, or explosive materials. Strict confidentiality in reporting is enforced.

In all emergency situations, school staff is trained to determine the best course of action for the protection of students. Not all emergency situations allow us to follow a specific set of steps, but rather force us to use intuition and follow instincts based on safety training.

There are concealed weapons permit carriers on staff at Kanab Middle School.

Kanab Middle School staff will adhere to all district policies and district level safety and emergency preparedness plans.

Fire/Evacuation Drills are the most common. When the fire alarm sounds, students should exit the building according to the classroom evacuation plan. If a student is in the restroom, he/she should exit the building through the nearest exit and report to the nearest teacher.

Code Red Drills are issued when students must be secured in their location. A “Code Red” intercom alert is issued. Teachers lock their classroom doors and secure their students until an “All Clear” is issued. If a student is in the restroom

during a Code Red Drill, he/she should remain in the restroom until the all clear signal is given or until directed by school or police personnel.

In an Earthquake Drill, students should quickly move to a place that offers protection for their head and as much of their body as possible. There is a danger of heavy objects falling in the classroom, so students should be observant and move away from dangerous spots.

There is a danger of power lines breaking and dropping on students who are outside. Faculty members and students should take precautions to stay away from falling objects. School officials will coordinate efforts and departure procedures with district and community emergency agencies and directors.

Resources for Help:

Southwest Mental Health
644.4532 or 4533 (business hours)

National Crisis Line
1.800.784.2433

Adolescent Suicide Hotline
1.800.621.4000
Or call 911 and ask for help.

NAMI (National Alliance for the Mentally Ill)
309 E. 100 S.
Salt Lake City, UT 84111
Toll Free 1.877.230.6264
Email: education@namiut.org Website: www.namiut.org

SafeUT App
Direct Call line 1.800.273.8255